

**UNIVERSITY OF CINCINNATI  
REAPPLICATION TO GRADUATE SCHOOL**  
(For use only by inactive University of Cincinnati graduate students  
who have not registered in their program during the last three (3) years)

Students who have been unenrolled in graduate classes for more than three years must reapply for admission to the University.

Student's Last Name		Student's First Name	
Street Address			
City		State	Zip Code
ID #	Date of Birth	Phone	Email Address
Program of Study _____		Master's _____	Doctoral _____
First Quarter Registered in Program _____		Last Quarter _____	
		Month    Year	Month    Year
Month/Year Admitted into Doctoral Candidacy, if applicable _____			
Month    Year			

Please include the following items with this reapplication:

1. Provide an explanation of non-compliance with University policy requiring that you maintain your graduate student status by registering for at least one graduate credit hour each academic year.
2. Describe progress toward degree completion to date.
3. Provide letters of support from your Graduate Program Director and Advisor, a plan for degree requirement completion, and a timeline for achieving important milestones.
4. The readmission fee is \$1,275.00. A check or money order in the amount of \$40.00 must be submitted with your reapplication form. If approved, the \$40.00 will be applied to the total readmission fee of \$1,275.00. Upon approval, balance due will be \$1,235.00. Registration will not be permitted until full fee has been paid.

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

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**Student's Last Name**

**Student's First Name**

**Readmission is not automatic. Faculty must carefully consider the former student's progress and length of time between his or her inception into the program and completion of remaining requirements – either denying admission or readmitting with some contingencies. It is the program's responsibility to determine appropriate new requirements or conditions to be assigned by virtue of the student's readmission.**

Clarify new requirements and/or conditions upon which readmission is contingent:

Major Advisor's \_\_\_\_\_ Date \_\_\_\_\_  
Signature

Graduate Program Director's \_\_\_\_\_ Date \_\_\_\_\_  
Signature

College Dean's/Associate Dean's \_\_\_\_\_ Date \_\_\_\_\_  
Signature

Associate University Dean \_\_\_\_\_ Date \_\_\_\_\_  
of the Graduate School  
Signature